



Board of Directors Meeting Minutes November 16, 2017

The meeting was called to order at 6:30pm at Citrus Café in Irvine.

Directors present: Mike Farrell, Maya Ziegler, Jim Norman, Steve Buescher, Bob McHenry, Marc Urias, Deby Six, Bill Sellin, Jane Schrenzel, Randy Profeta, Alex Lim

Directors absent: none

Guests: 0

Reading of the Minutes

Minutes of the 10/26/17 Board meeting were accepted.

Director Reports

President: Mike Farrell

Laura Brown and Jennifer Short have been soliciting nominations for the upcoming board elections. Laura has volunteered for the vice president position on next year's board. The committee is still seeking a candidate for the statistician position. All other board positions have a candidate, and nominations will be open from 12/1 through 12/21.

The Spirit Award vote will take place in executive session, without nominees who were present at the board meeting.

Vice President: Maya Ziegler

Chris Reynolds from Bicyclist magazine will be talking about 2018 events at the 12/13 general membership meeting.

Maya presented a written catering estimate from Citrus Café, which is attached to these minutes, for the 1/20/18 annual meeting banquet. Cost is approximately \$26 per person plus tax and gratuity. Jim moved to accept the estimate, Bill seconded, and the motion passed.

Ride Coordinator: Jim Norman

Jim reported 33 riders attended the 11/11 Carlsbad remote ride.

Dropping Sunday long+ rides was discussed, since many only have only one rider sign up. It was decided to continue to maintain the long+ ride database and print route slips for now.

Treasurer: Steve Buescher

The treasurer's monthly report as of 10/31/17 is attached to these minutes. Steve projects an

\$800 - \$1,100 net loss for the club for 2017, which is similar to the loss for 2016, and asked for ideas for increasing revenue. The board will need to either increase the annual dues or charge more for individual events in order to balance income with expenses.

After the exchange rate, TidyHQ will only cost \$263 for hosting the club website for the next year.

Secretary: Bob McHenry

Bob was unable to access the 5/25/17 board meeting minutes from the link Deby sent, and needs to get a PDF of the minutes for posting on the website.

The Cygolite demo night ride has been rescheduled for Saturday 12/2 at 3:30pm to 7:30pm.

Statistician: Marc Urias

(no report)

Membership: Deby Six

The monthly membership report as of 11/15/17 is attached to these minutes.

Deby would like to get a copy of the past club letter to sponsors which explains how they can donate merchandise to the annual meeting raffle in lieu of paying to be a sponsor.

It was decided to use the thirty \$20 gift certificates which Deby received from Two Wheels One Planet, a club sponsor, for the annual meeting raffle.

Deby is soliciting ideas for promoting and advertising the club, and is working on making an updated BCI rack card for distribution to bike shops and others.

Communications: Bill Sellin

Bill is trying to balance the amount of information contained in the email Alerts with keeping the Alerts a reasonable length so members will actually read them.

Hospitality: Jane Schrenzel

Presently there are 47 members signed up to attend the 11/18 holiday pot luck dinner. There will not be a slide show at the dinner.

Director at Large: Randy Profeta

(no report)

Director at Large: Alex Lim

The new club jerseys and shorts are now scheduled to be delivered 12/11 instead of 11/24, so they can be handed out at the 12/13 general membership meeting.

Old Business

Elimination of the statistician board position, and replacing it with an events coordinator

director, would require a bylaws change. It was discussed that next year's board may want to designate one of the directors at large as event coordinator, as a test for this position.

New Business

None.

The meeting was adjourned at 7:53pm.

The next Board meeting will be Thursday December 21st at Citrus Café in Irvine

Citrus Cafe

1481 Edinger Ave.
Tustin, CA 92780

Invoice

Date	Invoice #
1/20/2018	18

Bill To
Bicycle Club of Irvine

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			1/20/2018			

Quantity	Item Code	Description	Price Each	Amount
75	Banquet Room	Buffet Style with following Items - Pot roast -Stuffed Chicken -Mediterranean vegetable penne -Seasonal Vegetable -Rice -Mashed Potatoes Caesar Salad (add \$2.00 PP) -Soft drink Jan 20th from 5.00PM to 9.00PM	21.00	1,575.00T
75	Gratuity Banquet	@ 18 %	3.78	283.50
1	Banquet Room	CHARGE FOR USE OF AN EXTRA ROOM THIS PRICE IS FOR MINIMUM GUARANTEE OF 65 GUESTS OR MORE MINIMUM CHARGE FOR THIS EVENT IS \$1365 PLUS TAX, PLUS 18% GRATUITY Sales Tax	350.00	350.00T
			7.75%	149.19

Citrus Cafe
1481 Edinger Ave.
Tustin, CA 92780
[Signature]

Total			\$2,357.69
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BCI BOD Meeting Treasurer Update

November 2017

Steve Buescher

Bank Accounts Overview

(data through 31 October 2017)

- Savings - \$18,026.14 change - (\$1,999.36)
- Checking - \$ 1,956.19 change - \$1,886.99

NOTE: Transferred \$2000 from Savings to Checking

Year to Date Summary

(data through 31 October 2017)

	2016		2017	
		YTD TOTAL		YTD TOTAL
	October	Thru OCT	October	Thru OCT
<u>INCOME</u>	\$ 492.53	\$ 10,309.87	\$ 625.98	\$ 9,164.09
<u>EXPENSES</u>	\$ 1,079.37	\$ 12,024.20	\$ 684.37	\$ 11,035.08
<u>NET INC / (EXP)</u>	\$ (586.84)	\$ (1,714.33)	\$ (58.39)	\$ (2,070.99)

NOTES:

- (1) TidyHQ charge for hosting was \$262.73 after 30% discounted and favorable US currency rate

Additional Topic

- **Club Financial health**
 - Last year, the club ended the year with a net decrease in funds of **\$809**
 - This year, the club is projected to end this year with a net decrease in funds of **\$800 to \$1100**
 - **Dependent primarily on**
 - Renewals/new memberships
 - Annual Banquet Meeting signups (in December)

Bob McHenry

From: Deby Six <debsix@gmail.com>
Sent: Wednesday, November 15, 2017 9:34 PM
To: BCI BoD (all 11)
Subject: Membership Report for 11/16/17 Board Meeting

Membership Info for Board Meeting of 11/16/17:

- 1) Since October 29, 2017 we have enrolled 4 new members
- 2) Two Wheels One Planet of Costa Mesa has given us thirty \$20 Gift Certificates

3) As of 11/15/17:

	Membership Levels	Active
Club Membership	265	
Life Membership	25	
Sponsor	27	
	Total	317