



## Board of Directors Meeting Minutes October 25, 2018

The meeting was called to order at 6:33pm at Mimi's Café in Irvine.

**Directors present:** Mike Farrell, Laura Brown, Jim Norman, Steve Buescher, Bob McHenry, Deby Six, Bill Sellin, Monica McCarthy

**Directors absent:** Randy Profeta, Jane Schrenzel, Alex Lim

**Guests:** 0

### Reading of the Minutes

Minutes of the 9/27/18 Board meeting were accepted.

### Director Reports

**President: Mike Farrell**

Mike is working on assembling a nominating committee for the upcoming annual election of the board of directors. Of the nine elected directors, Mike, Laura, and Jim indicated they would not run for positions next year; while Steve, Bob, Deby, and Bill indicated they would be willing to stay on.

**Vice President: Laura Brown**

Dates for next year's general membership meetings have been confirmed with IRWD, and all will take place in the same community room as some previous years.

The annual banquet will be held 1/19/19 at the Quail Hill Community Center in Irvine. The city of Irvine is holding the reservation pending Jane's signature after she returns from overseas.

**Ride Coordinator: Jim Norman**

Dave Marino is stepping down after many years from organizing the Friday morning club rides, citing declining attendance and competition from other groups. The club will try to find someone to take over, but will drop the Friday rides from the calendar if no one will commit to oversee them.

Jim is posting the 12/2 CicLAvia ride in LA on the club calendar as a club remote ride.

**Treasurer: Steve Buescher**

The treasurer's monthly report as of 9/30/18 is attached to these minutes.

Steve presented prices from the club’s insurer for increased general liability limits and some optional riders. After discussion, Bob made a motion, which was seconded by Monica, that the club continue with the insurance which is presently in place. The motion passed.

**Secretary: Bob McHenry**

Bob did not follow up contacting Cygolite about sponsoring a jersey day rest stop.

In consideration of the relative amount of work entailed in various club director positions, Bob suggests we try to specify some responsibilities the board would like to emphasize when selecting candidates to fill the at-large director positions in January. Specifically, one at-large director should assist the Ride Coordinator; and the other at-large director should assist the Vice-President and Director of Hospitality with the planning and execution of the general membership meetings and social events. Bob will try to write something up along these lines.

**Statistician: Randy Profeta**

(no report)

**Membership: Deby Six**

<b>Membership Levels</b>	<b>Active</b>	<b>Expired</b>
Club Membership	360	
Life Membership	25	
Sponsor	33	11

Deby is starting to organize reaching out to the club sponsors to renew for next year, and would welcome any input, suggestions, or comments.

Deby put together a new “Thank you” letter which is automatically sent to new members by TidyHQ, and asked for comments. TidyHQ now defaults to “auto-renew” memberships each year. After discussion, no consensus was reached on approval or disapproval of this feature. Deby will check to see if the club has the option to toggle “auto-renew” on or off.

**Communications: Bill Sellin**

Bill will send out an email alert before the next jersey day ride.

Bill is unsure of continuing the 2<sup>nd</sup> Friday Get Together dinners due to decreased attendance.

**Hospitality: Jane Schrenzel**

(no report)

**Director at Large: Alex Lim**

(no report)

**Director at Large: Monica McCarthy**

(no report)

**Old Business**

Printing of the BCI Member Medical Information card was pending approval of the final mock-up by Laura. Laura gave approval, and an order will be placed with Vista Print. 1000 folded business-size cards costs approximately \$60.

Change the club jersey colors annually?

Bob will try to write a description for the statistician director position which incorporates coordinating the statistics gathered through the Strava app and Strava BCI group.

**New Business**

An initial list of nominees for the 2019 Board of Directors should be posted by 12/1.

**The meeting was adjourned at 8:12pm.**

**The next Board meeting will be Thursday November 29th at Mimi's Café in Irvine.**

# **BCI BOD Meeting Treasurer Update**

## **October 2018**

Steve Buescher

# Bank Accounts Overview

(data through 30 September 2018)

- Savings - \$18,027.636 change + \$ 0.14
- Checking - \$ 2,822.95 change + \$ 120.00

# Year to Date Summary

(data through 30 September 2018)

	2017		2018	
		YTD TOTAL		YTD TOTAL
	Sept	Thru Sept	Sept	Thru Sept
<b><u>INCOME</u></b>	\$ 1,152.91	\$ 8,538.11	\$ 120.00	\$ 9,076.91
<b><u>EXPENSES</u></b>	\$ 1,245.54	\$10,600.71	\$ 0	\$ 7,970.10
<b><u>NET INC / (EXP)</u></b>	\$ ( 92.63)	\$ (2,062.60)	\$ 120.00	\$ 1,106.81

## NOTES:

### September 2017

Income: \$465 BBQ and \$670 Membership (PayPal)

Expense: \$940 General Liability Insurance renewal

### September 2018

Income: \$350 Membership (PayPal) slipped to October

Expense: \$940 General Liability Insurance renewal paid in October

# General Liability Insurance Discussion

- General Liability Insurance renewed in October; \$949.05
  - October 15, 2018 to October 15, 2019
  - Same Provisions / Limits as 2017-2018
    - \$1M for each occurrence
    - Other coverages: Damage to rented premises, personal injury, general aggregate, products, accident medical and accidental death
- Optional addition coverages available (not purchased)
  - Add'l \$1M Liability = \$1,270
  - Auto Liability (4-5 drivers) = \$445
  - Sexual Abuse Liability = \$950
    - children